

SLS 1122: New Student Experience

VALENCIA COLLEGE

Spring 2025 SYLLABUS (MIXED MODE COURSE)

TUESDAYS 8:30 AM – 9:45 AM West Campus, Building 1, Room 152 CRN 21975

INSTRUCTOR: Daniel W. "Chip" Turner, Ed.D.

CONTACT INFORMATION:

- Email: <u>dturner28@valenciacollege.edu</u> (Canvas Email preferred)
- Phone: 407-582-5674

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- Email: <u>dturner28@valenciacollege.edu</u> (Canvas Email preferred)
- Phone: 407-582-5674
- Office: Virtual via Zoom or West Campus Building 1, Room 241C
- I am available virtually on Monday, Wednesday, Thursday, and Friday from 10:00 AM until 12:15 PM to respond to student questions. Additionally, I am on West Campus Tuesdays from 6 AM until 8:30 AM and 11:30 AM until 2:00 PM.
- Online Meeting Scheduler: <u>Click Here to Schedule a One-On-One Meeting</u>

COURSE LEARNING OUTCOMES:

- 1. **PURPOSE** create a personal purpose statement that outlines and articulates their values, goals, interests, and strengths concerning their educational and career aspirations.
- 2. **PATHWAY** choose an academic program aligned with their educational/career goals, interests, strengths, and values.
- 3. PLAN design an education plan that includes goals for learning and a financial plan.
- 4. **PREPARATION** apply college success skills.
- 5. **PERSONAL CONNECTION** demonstrate practical communication skills with diverse groups.
- 6. **PLACE** demonstrate awareness of college support systems.

COURSE DESCRIPTION:

- The New Student Experience is designed to assist students in formulating their purpose in life.
- Through self-discovery, students will investigate their interests, strengths, and personal values that align with their educational and career goals.
- Emphasis is placed on orientation to college, integrated student success skills, and developing an individualized education plan.
- Students will learn and integrate practical applications to communicate across diverse populations.
- Prerequisites: None

View the complete catalog description

VALENCIA'S CORE COMPETENCIES:

- Valencia's Student Core Competencies are complex abilities essential to lifelong success.
- This course will help you develop and demonstrate the abilities to:
 - Think clearly, critically, and creatively
 - Communicate with others verbally and in written form
 - Make reasoned value judgments and responsible commitments
 - Act purposefully, reflectively, and responsibly

COURSE MATERIALS:

- CliftonStrengths for Students, by Donald O. Clifton and Edward Anderson
- Publisher: Gallup (ISBN978-1-59562-215-2)
- DO **NOT** buy used.
- (Optional to Printed Version): Purchase a <u>one-time-use access code</u> for \$24.99 and receive the CliftonStrengths for Students ebook for free.

REQUIRED TECHNOLOGY:

- Reliable internet access is necessary to work in the Canvas forums and view the online lessons. You also need Office 365 (MS Word, PowerPoint, etc.), available through Atlas. Use Google Chrome as your browser.
- You need a YouTube account and the ability to record and upload short videos.
- It is recommended that you download the Canvas app to your phone.

TECHNICAL SUPPORT:

- Use the "Help" button on the Canvas menu for resources.
- Additional access to tutorials and support for online learning. Their hotline is 407-582-5600, available 24 hours a day, seven days a week.
- For Atlas issues, use <u>Atlas Help</u> or 407-582-5444.

GRADE DISTRIBUTION:

A = 90-100

B = 80-89.99

C = 70-79.99

- D = 60-69.99
- F = 0-59.99

I want all my students to do well in this class and earn an "A." However, to pass this class per Valencia College's requirements (for non-Gordon rule courses), *students must earn a minimum grade of "D" or higher*.

GRADING POLICY:

Each category of the overall course grade is described below (with the percentage of grade).

Attendance - 15%

• Attendance at all Tuesday meetings and an online presence are expected each week. In-class sessions are considered prerequisites to the online assignments each week. If a student has more than TWO unexcused absences for a Tuesday meeting, the student will not be permitted to complete the online lessons for the week corresponding to the missed face-to-face meeting. Additionally, if you have *TWO or more UNEXCUSED absences*, you may have a one-letter grade deduction from your final grade at the end of the semester. Additionally, even if you have an excused absence, missed class meetings will result in missed points for attendance and in-class activities since these cannot be made up. However, an excused absence allows you to complete online assignments for the week and prevents you from being in danger of a letter-grade deduction at the end of the semester.

Discussions - 10%

• Discussions allow you to discuss the course learning activities with your peers and professor. Discussions are worth 20% and are evaluated using varied rubrics.

High-Stakes Assignments - 40%

• High-stakes assignments make up most of your grade in the course, so you will certainly want to complete these as soon as

possible. These are considered summative assignments.

• These assignments cover the course's principal topical areas, such as career and academic research, educational planning, and personal purpose.

Reading Comprehension Quizzes - 5%

• Online quizzes check for understanding the learning activities within each module, so completing them is essential to measure your learning. Quizzes range in points depending on the topic and length. You are given two chances.

Low-Stakes Assignments 10%

• Various low-stakes assignments throughout the course will help you break down more significant course concepts. They do not make up a large percentage of your course grade.

Final Exam 20%

- You have a final, cumulative project on creatively presenting your academic and career story. This demonstrates your verbal ability to communicate your story by tying in many essential course elements.
- The project is worth 20% of your overall course grade.
- This project will serve as the final exam in the course.

ASSIGNMENT DIRECTIONS & SUBMISSIONS:

- All assignment directions and submissions are located inside Canvas.
- The weeks in this course are structured as Tuesday through Monday (except Week 1, which is Monday through Monday).
- Most assignments are due by Monday at 11:59 PM of the corresponding week. The only exception to this rule is initial posts for discussion prompts (on applicable weeks), which are due by Friday at 11:59 PM.
- The course's final weeks may differ from the typical Monday due date. Be sure to review the course calendar.

LATE WORK POLICY:

• Late work is not accepted.

- My policy is that students turn in their work either early or on time. Due dates are listed for all assignments and can be found on the last two pages of the printed version of the syllabus at the top of this page.
- Make-up work will only be accepted with documentation of an emergency (illness, jury duty, etc.) and is at the instructor's discretion. Failure to remember an assignment is not an excusable reason for make-up work.
- Make-up assignments are not permitted without the explicit consent of the instructor.
- Assignments will automatically lock after the due date, preventing you from submitting them late.

ATTENDANCE & PARTICIPATION:

- Attendance and participation are required components of this mixed-mode course.
- Attendance and participation in this class consist of submitting assignments/discussions by the designated due dates for a given week.
- Failure to submit assignments/discussions (if applicable) for each given week will count as *one* absence (this does not apply to the first week of class; see the "No Show" policy above).
- Students who accrue *two* or more unexcused absences *may* receive a one-grade-level reduction in their final grade in the class.
- You are also expected to attend ALL face-to-face meetings. Students who accrue *two* or more face-to-face unexcused absences *may be unable to submit online assignments the week corresponding to the missed in-class meeting*.
- Students with an excused absence will still be marked absent for the missed day and cannot make up attendance points or inclass activities. However, an excused absence allows you to complete online assignments for the week and prevents you from being in danger of a letter-grade deduction at the end of the semester due to the excused absence.
- Please refer to Valencia College's <u>Academic Progress, Course Attendance and Grades, and Withdrawal.</u>
- If you cannot participate in the course due to illness, family emergency, etc., please communicate with me as soon as possible to plan the best course of action. In the case of a prolonged online absence of one week or more, continuation in the course will be determined on a case-by-case basis through discussion between you and the professor.

STUDENT CONDUCT POLICY:

- Valencia is dedicated not only to the advancement of knowledge and learning but also to the development of responsible personal and social conduct.
- As a registered student, you assume the responsibility for conducting yourself in a manner that contributes positively to Valencia's learning community and does not impair, interfere with, or obstruct the college's orderly conduct, processes, and functions as described in the <u>Student Code of Conduct</u>.

- The primary responsibility for managing the online classroom environment rests with the professor. Students who engage in prohibited or unlawful acts that disrupt the normal class flow or in the harassment of others may lead to disciplinary action up to and including expulsion from the college.
- Disciplinary actions could include being withdrawn from the class, disciplinary warning, probation, suspension, expulsion, or other appropriate and authorized actions.
- Valencia's Student Code of Classroom Conduct (Policy 08-03, section IV) can be found in the current New Student Experience Handbook.
- Students may record video and audio of class lectures for their personal use. Recordings may be helpful to support your learning and provide a resource for review. It is essential to respect your peers' rights to privacy; with that in mind, please refrain from recording your peers during lectures. You may not record class discussions, student presentations, labs, group work, and private conversations. Further, you may not publish or share recordings without my written consent nor provide recordings to classmates as a substitute for class participation and attendance. If necessary, I will handle violations of this section through the College's Student Code of Conduct.

VALENCIA'S ACADEMIC DISHONESTY POLICY:

- All forms of academic dishonesty are prohibited at Valencia College. Academic dishonesty includes but is not limited to acts or attempted acts of plagiarism, cheating, furnishing false information, forgery, alteration or misuse of documents, misconduct during a testing situation, facilitating academic dishonesty, and abuse of identification with intent to defraud or deceive.
- All work submitted by students is expected to result from the student's thoughts, research, and self-expression. Whenever a student uses ideas, wording, or organization from another source, the source shall be appropriately acknowledged. If a student is caught submitting plagiarized work, a first offense will result in a zero score on the assignment. A second offense will result in a class grade of F.
- Please refer to Valencia College's Academic Dishonesty policy (Link).

VALENCIA DROP/WITHDRAWAL POLICY:

No Show Students

- Class attendance is required beginning with the first week.
- The instructor must withdraw students who do not attend the first face-to-face meeting at the end of the first week as " no-shows."

• If you are dropped as a "no show," you will be financially responsible for the class, and a final grade of "WN" will appear on your transcript for the course."

Administrative Withdrawal

- If you owe the college any money after the Drop/Add period ends, the college can withdraw you from all registered classes.
- You will still owe the balance plus any other fees if they are charged. You are not eligible for a refund.

Student Initiated Drop

- You can drop a class or all your classes before the Drop/Add period ends on *January 13, 2025, at 11:59 PM* and are entitled to a 100% refund of the refundable fees.
- Your Valencia account will be credited, and once all fees have been paid, a check or charge card credit will be issued.
- Refer to the college catalog for further information.

Student Initiated Withdrawal

- You may withdraw from a class or all your classes after the official Drop/Add period (see above) but before the withdrawal deadline of *March 14, 2025, at 11:59 PM*.
- However, you are not eligible for a refund. If you owe the college money, you must still pay that balance.
- According to <u>Valencia policy</u>, a student who withdraws from class before the established deadline for a particular term will receive a grade of "W.
- Students are not permitted to withdraw after the withdrawal deadline. For further information, refer to the college catalog.
- Please refer to Valencia College's <u>Academic Progress, Course Attendance and Grades, and Withdrawal.</u>

Class Deletion

- You are responsible for payment for all classes not dropped from your schedule by the Drop/Refund Deadline listed in the catalog's Important College Calendar Dates section and the Credit Class Schedule.
- Non-attendance in any course(s) will not qualify you for a waiver of your financial responsibility for the course(s).
- If you do not pay by the specified date and time, you may lose all your classes and will have to attempt to re-register. It is your responsibility to review your account with the college.
- If you have further questions, please contact the **Business Office**.

OFFICE FOR STUDENTS WITH DISABILITIES:

- The <u>Office for Students with Disabilities</u> determines accommodations based on appropriate documentation of disabilities, so please get in touch with them for support and provide their documentation to receive the accommodations.
- Any student requiring course accommodations due to a physical, emotional, or learning disability must contact the instructor and provide a Notification to Instructor form by the end of the second week of class. You should contact the OSD office at your designated campus to obtain a letter of accommodation.

MENTAL HEALTH RESOURCES:

- <u>BayCare</u> provides referrals for short-term private and confidential counseling services for credit students who need to resolve problems affecting their college performance.
- Call 1-800-878-5470 for a referral. Please consider using BayCare if you need support.

ACADEMIC LEARNING SUPPORT RESOURCES:

- Valencia's <u>Keep Learning</u> guide for learning online (particularly for those new to online learning)
- Valencia's online <u>tutoring services</u> are available for writing support. Through Distance Tutoring, you can participate in live tutoring sessions and submit assignments for feedback on your writing, which is especially useful when you need help with grammar and mechanics.
- Valencia's <u>library</u> and <u>reference librarians</u>
- Other <u>Learning Support</u> resources

TECHNOLOGY PRIVACY POLICIES:

- Valencia College is committed to protecting its students' privacy rights.
- Any use of student records and information in this course will comply with the Family Educational Rights and Privacy Act (FERPA), including third-party tools and services used in this course.
- Privacy policies for the tools used in this course are listed below:
 - Valencia College's privacy policy
 - Canvas privacy policy
 - <u>YouTube privacy policy</u>

COLLEGE LINKS:

- Valencia Academic Calendar
- Valencia Catalog
- Valencia Policies
- Valencia Student Handbook
- Learning/Course Support
- Learning Support by Campus
- Learning Technology Support/Services
- <u>Canvas Student Guide</u>
- Obtain Microsoft Office for Free
- <u>Student Services</u>

TITLE IX: DISCRIMINATION, HARASSMENT, AND RELATED MISCONDUCT:

Notice of Non-Discrimination Based on Protected Status

- It is the policy of the District Board of Trustees to provide equal opportunity for employment and educational opportunities to all applicants for employment, employees, applicants for admission, students, and others affiliated with the College, without regard to race, ethnicity, color, national origin, age, religion, disability, marital status, sex/gender, genetic information, sexual orientation, gender identity, pregnancy, and any other factor protected under applicable federal, state, and local civil rights laws, rules and regulations (collectively referred to as "Protected Status").
- In addition, Valencia College ("Valencia" or "College") strives to be a community in which all members can learn and work in an atmosphere free from all forms of Harassment, including Sexual Harassment, discrimination, intimidation, and retaliation. This Policy prohibits all forms of Discrimination and Harassment based on Protected Status. It expressly, therefore, also prohibits Sexual Assault and Sexual Exploitation, which involve conduct of a sexual nature and are not permitted. This policy further prohibits Stalking and Interpersonal Violence, which need not be based on an individual's Protected Status. Finally, this Policy prohibits Complicity for knowingly assisting in an act that violates this Policy and Retaliation against an individual because of his or her good faith participation in the reporting, investigation, and adjudication of violations of this Policy. These behaviors are collectively referred to in this Policy as Prohibited Conduct.
- All College community members are responsible for conducting themselves according to this Policy and other College policies and procedures. Valencia students and employees who violate this Policy may face discipline, up to and including expulsion or termination.

- The College's protection of these statuses is grounded in federal, state, and local laws. The College encourages all community members to take reasonable and prudent actions to prevent or stop Prohibited Conduct. Acting may include direct intervention when safe to do so, seeking assistance from a person in authority at the College, enlisting the aid of friends, contacting law enforcement, or contacting Campus Safety and Security. Members of the College community who exercise this positive responsibility will be supported by the College and protected from Retaliation.
- The College must make reasonable efforts to investigate and address known or suspected instances of Prohibited Conduct. To foster a climate that encourages prevention and reporting of Prohibited Conduct, the College will actively promote prevention efforts, educate the College community, respond to all reports promptly, provide Interim Protective Measures to address safety and emotional well-being and act in a manner that recognizes the inherent dignity of the individuals involved.

Sexual or Gender-Based Harassment, Sexual Assault, Sexual Exploitation, Interpersonal Violence, and Stalking

- Title IX of the Education Amendments of 1972 states that: No person in the United States shall, based on sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.
- Sexual or Gender-Based Harassment, Sexual Assault, Sexual Exploitation, and Retaliation, as defined in this Policy, are prohibited forms of discrimination under Title IX, which covers all College programs and activities. Like racial, religious, and national origin Harassment, Sexual or Gender-Based Harassment and Sexual Violence are also prohibited under Title VII of the Civil Rights Act of 1964, Section 760 et al., F.S., and other applicable laws.
- The College's prohibition against Interpersonal Violence (including domestic and dating violence) and Stalking is also governed by federal law because these forms of behavior are prohibited by the Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act, 20 U.S.C.§ 1092(f) (the Clery Act) and Section 304 of the Violence Against Women Reauthorization Act of 2013. Such acts violate the essential dignity of our community member(s) and are contrary to our institutional values.
- The College, as an educational community, will promptly and equitably respond to reports of Sexual Assault, Interpersonal Violence, and Stalking to eliminate the Harassment, prevent its recurrence, and address its effects on any individual or the community. The College recognizes that Sexual Assault, Interpersonal Violence, and Stalking encompass a broad spectrum of conduct and will respond according to the offense's severity and the threat it poses to the campus community.
- For more information on Title IX and Valencia, refer to the <u>College's website (Link)</u>.

FERPA:

• The Family Educational Rights and Privacy Act of 1974 is a federal law regarding the privacy of student records.

- These rights are transferred to students when they reach the age of eighteen or attend a school beyond the high school level at any age.
- Due to confidentiality and this law, grades and course progress can only be discussed with the student.

IMPORTANT DATES:

- Spring Semester Begins (Full Term Courses): January 6, 2025
- Drop Deadline: January 13, 2025 (11:59 PM)
- MLK Holiday: January 20, 2025
- Withdrawal Deadline: March 14, 2025
- Spring Break: March 17 23, 2025
- Spring Semester Ends: April 27, 2025
- Grades Visible: April 29, 2025

New Student Experience Weekly Schedule & Checklist

WEEK	TOPICS	ASSIGNMENTS DUE Each week runs Tuesday through Monday
Week 1 (1/6- 1/13) *Important note: You MUST complete at least one graded activity in Week 1. Failure to do so will result in being withdrawn from this class. *	Course Introductions	 Review Orientation Module: Welcome to SLS1122 in Canvas Review Module #1: Choose Your Attitude in Canvas Quiz-Syllabus by Tuesday (of Week 2) at 11:59 PM (located in the Orientation Module or assignment link) * Journal by Tuesday (of Week 2) at 11:59 PM (located in Module #1 or assignment link) * *Reminder: Weeks run Tuesday through Monday, so Monday is considered the last day of the current week in this course.
Week 2 (1/14 - 1/20) 1/13/25 - Drop/Refund Deadline	College Success Skills Place Co-Curricular	 Review Module #2: College Success Skills Quiz-College Success Skills by Tuesday of Week 3 at 11:59 PM (located in Module #2 or the assignment link) * College Success Resources Annotations & Reflection of a Place by Tuesday at 11:59 PM of Week 3 (located in Module #2 or the assignment link) *
Week 3 (1/21 - 1/27) 1/20/25 – MLK Holiday	Time Management	 Review Module #3: Time Management in Canvas Personal Schedule & Reflection by Monday (of Week 3) at 11:59 PM (located in Module #3 or assignment link) Quiz-Time Management by Monday (of Week 3) at 11:59 PM (located in Module #3 or the assignment link)

Week 4 (1/28 - 2/3)	Strengths	 *Reminder: Weeks run Tuesday through Monday; however, since 1/20/25 is a holiday, assignments for this week are due by Tuesday of Week 3. Review Module #4: Strengths Discussion - CliftonStrengths Themes by Friday at 11:59 PM (located in Module #4 or discussion link) Response to two other student posts by Monday at 11:59 PM Submit a Copy of Your Annotated Strengths Student Theme Report (located in Module #3 or the assignment link) by Monday at 11:59 PM
Week 5 (2/4 - 2/10)	Strengths • Trivial Pursuit Final Story Project Overview	 Review Module #5: Final Story Project Overview Discussion-Shadow Side of Themes by Friday at 11:59 PM (located in Module #5 or discussion link) Friday at 11:59 PM (located in Module #5 or discussion link) Response to two other student posts by Monday at 11:59 PM
Week 6 (2/11 - 2/17)	 Purpose Values Activity Purpose Statement Purpose Pecha Kucha 	 Review Module #6: Purpose Quiz-Purpose by Sunday at 11:59 PM (located in Module #6 or the assignment link) Discussion-Aligning CliftonStrengths Themes with Your Purpose by Friday at 11:59 PM (located in Module#6 or the discussion link) Response to two other student posts by Monday at 11:59 PM
Week 7 (2/18 - 2/24)	Mid-Term Check-In	 Mid-Term Meetings for Students with Under C Grades Assignment-Purpose Pecha Kucha by Monday at 11:59 PM (located in Module #6 or the assignment link)
Week 8 (2/25 - 3/3)	Career Exploration I	 Interpersonal Communication Discussion by Friday at 11:59 PM Response to two other student posts by Monday at 11:59PM Quiz-Career Exploration by Monday at 11:59 PM (located in Module #7 or the assignment link)

Week 9 (3/4 - 3-10)	Career Exploration II • Holland Party • Career Research	 Mid-Term Semester Progress Check Assignment by Monday at 11:59 PM Assignment-Guided Career Exploration Research by Monday at 11:59 PM (located in Module #7 or the assignment link)
Week 10 (3/11-3/17) Withdrawal Deadline – 3/14/25	Education Planning- Part 1 Examining Two Institutions	 Review Module #8: Education Planning- Part 1 Quiz-Education Planning Part 1 by Monday at 11:59 PM (located in Module #8 or the assignment link) Assignment- Academic Blueprint Part 1 by Monday at 11:59 PM (located in Module #8 or the assignment link)
Week 11 (3/17 - 3/23)	Spring Break	 No assignments this week. Please note that the facilitator will not respond to emails during spring break
Week 12 (3/25 - 3/31)	Education Planning- Part 2 • Term-by-Term Plan	 Review Module #9: Education Planning- Part 2 Quiz-Educational Planning Part 2 by Monday at 11:59 PM (located in Module #9 or the assignment link) Assignment-Academic Blueprint Part 2 by Monday at 11:59 PM (located in Module #9 or the assignment link)
Week 13 (4/1 - 4/7)	Final Story Project Prep • Assignment Breakdown • Peer Review	 Review Module #10: Final Story Project Preparation Assignment- Final Story Planning Document by Monday at 11:59 PM (located in Module #10 or assignment link)
Week 14 (4/8 - 4/14)	Final Story Project Option 1	• Submission for the final story depends on your group. Be sure to consult with the instructor about which group you are in. Submissions should be uploaded into Module #11.
Week 15-16 (4/15 - 4/27)	Final Story Project Option 2 Final Story Project Option 3	• Submission for the final story depends on your group. Be sure to consult with the instructor about which group you are in. Submissions should be uploaded into Module #11.